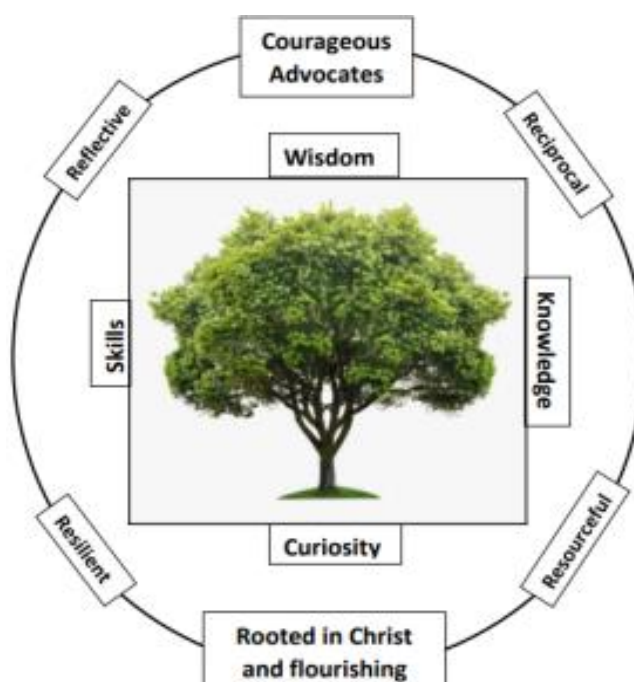




# Computing Policy

Whittle-le-Woods CE Primary School

*'I have come so that they may have life and have it to the full.' John 10:10*



## Our Mission Statement

*Our Christian family leads and encourages everyone to:*

- *Flourish; soar in faith and talents*
- *Serve others courageously*
- *Be excited and curious to learn*

*We do this within our safe, happy, diverse and nurturing Christ centred environment ensuring 'all have life and have it to the full' John 10:10*

*We are God's children doing God's work.*

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# WHITTLE-LE-WOODS CE PRIMARY SCHOOL

## COMPUTING

### Introduction

As a school we aim to prepare our children with the computational thinking skills necessary to achieve their potential within an ever-changing technological world. These skills will be used throughout each child's life allowing each child from Whittle-le-Woods Primary School the opportunity flourish confidently, effectively and creatively in society. At Whittle-le-Woods CE Primary School, we recognise that pupils are entitled to quality hardware and software and a structured and progressive approach to the learning of the skills needed. We aim to use this time to nurture a child's wisdom to ensure they make the best online choices instilling an understanding of a person's online dignity is equal to their real-life dignity.

### Aims

- Provide a relevant, challenging and enjoyable curriculum for Computing for all pupils.
- Meet the requirements of the national curriculum programmes of study for computing.
- Use computing as a tool to enhance learning throughout the curriculum.
- To respond to new developments in technology.
- To equip pupils with the confidence, wisdom and dignity to use computing effectively throughout their lives.
- To enhance learning in other areas of the curriculum using computing.
- To develop the understanding of how to use computing safely and responsibly. The new national curriculum for computing aims to ensure that all pupils can understand and apply the fundamental principles of computer science, including logic, algorithms, data representation, and communication.
- Can analyse problems in computational terms and have repeated practical experience of writing computer programs in order to solve such problems.
- Can evaluate and apply information technology, including new or unfamiliar technologies, analytically to solve problems.
- Are responsible, competent, confident and creative users of information and communication technology.

### Rationale

The school believes that computing

- Gives pupils immediate access to a rich source of materials.
- Can present information in new ways which help pupils understand, access and use it more readily.
- Can motivate and enthuse pupils.
- Can help pupils focus and concentrate.
- Offers potential for effective group working.
- Has the flexibility to meet the individual needs and abilities of each pupil.

## Using our God given talents to benefit others in Computing

Children will use their ability in computing to learn how to communicate effectively to spread Christian values around the world so they can make a positive contribution to society.

Children will use their skills in computing to aid their creativity that will benefit society eg. writing persuasive letters or presentations encouraging them to consider environmental concerns, current affairs and political issues.

When learning about coding, children create games, animations and programmes to help others learn (e.g times-table games) and create joy and entertainment for others.

Younger children can use their talent for algorithms by creating visual instructions to help others with a task. (e.g. how to solve a maths problem )

## Objectives

### Early years

It is important in the foundation stage to give children a broad, play-based experience of computing in a range of contexts, including outdoor play. Computing is not just about computers. Early years learning environments should feature computing scenarios based on experience in the real world, such as in role play. Children gain confidence, control and language skills through opportunities to 'paint' on the whiteboard or program a toy. Recording devices can support children to develop their communication skills. This is particularly useful with children who have English as an additional language.

### Key Stage 1

By the end of key stage 1, pupils should be taught to

- Understand what algorithms are, how they are implemented as programs on digital devices, and that programs execute by following a sequence of instructions.
- Write and test simple programs.
- Use logical reasoning to predict and computing the behaviour of simple programs.
- Organise, store, manipulate and retrieve data in a range of digital formats.
- Communicate safely and respectfully online, keeping personal information private, and recognise common uses of information technology beyond school.

### Key Stage 2

By the end of key stage 2, pupils should be taught to

- Design and write programs that accomplish specific goals, including controlling or simulating physical systems; solve problems by decomposing them into smaller parts.
- Use sequence, selection, and repetition in programs; work with variables and various forms of input and output; generate appropriate inputs and predicted outputs to test programs.
- Use logical reasoning to explain how a simple algorithm works and to detect and correct errors in algorithms and programs.
- Understand computer networks including the Internet; how they can provide multiple services, such as the world-wide web; and the opportunities they offer for communication and collaboration.
- Describe how Internet search engines find and store data; use search engines effectively; be discerning in evaluating digital content; respect individuals and intellectual property; use technology responsibly, securely and safely.
- Select, use and combine a variety of software (including Internet services) on a range of digital devices to accomplish given goals, including collecting, analysing, evaluating and presenting data and information.

## Planning

As the school develops its resources and expertise to deliver the computing curriculum, modules will be planned in line with the national curriculum and will allow for clear progression. Modules will be designed to enable pupils to achieve stated objectives. Pupil progress towards these objectives will be recorded by teachers as part of their class recording system. Staff will follow medium term plans with objectives set out in the national curriculum. We recognise that all classes have children with widely differing computing abilities. This is especially true when some children have access to equipment at home, while others do not. We provide suitable learning opportunities for all children by matching the challenge of the task to the ability and experience of the child. We achieve this in a variety of ways, by

- Setting common tasks which are open-ended and can have a variety of responses.
- Setting tasks of increasing difficulty (not all children complete all tasks).
- Grouping children by ability in the room and setting different tasks for each ability group.
- Providing resources of different complexity that are matched to the ability of the child.
- Using classroom assistants to support the work of individual children or groups of children.
- Teaching and Learning Style

As the aims of computing are to equip children with the skills necessary to use technology to become independent learners, the teaching style that we adopt is as active and practical as possible. While at times we do give children direct instruction on how to use hardware or software, the main emphasis of our teaching in computing is for individuals or groups of children to use computers to help them in whatever they are trying to study. So, for example, children might research a history

topic on the Internet. Children who are learning science might use the computer to model a problem or to analyse data.

We encourage the children to explore ways in which the use of Computing can improve their results, for example, how a piece of writing can be edited or how the presentation of a piece of work can be improved by moving text about, etc.

### Inclusion.

All pupils regardless of age, race, gender, religion or ability should have equal access to high quality computing provision and equal opportunity to develop computing capability. The computing Coordinator will liaise closely with the SENDCO (Special Educational Needs and Disabilities Coordinator) to ensure that all our children have appropriate access to computing, including provision of appropriate equipment or support where necessary or possible.

### Resources and access

The school acknowledges the need continually to maintain, update and develop its resources and to make progress towards a consistent, compatible PC system by investing in resources that will effectively deliver the strands of the national curriculum and support the use of computing across the school. Teachers are required to inform the computing leader of any faults as soon as they are noticed. Resources if not classroom based are in the staff room. A service level agreement with entrust is currently in place to help support the co-ordinator to fulfil this role both in hardware and audio-visual.

### Technician

School employs a qualified technician. He is responsible for installation of new software, maintenance of hardware and offers support to staff where difficulties arise. The technician is in school every week for half a day.

### Cross Curricular Links

Computing contributes to teaching and learning in all curriculum areas. For example, graphics links in closely with work in art, and work using databases supports work in maths, while the Internet proves extremely useful for research in humanities subjects. Computing enables children to present their information and conclusions in the most appropriate way.

### English

ICT is a major contributor to the teaching of English. Through the development of keyboard skills and the use of computers, children learn how to edit and revise text. They learn how to improve the presentation of their work by using desk-top publishing software.

### Maths

Many ICT activities build upon the mathematical skills of the children. Children use computing in mathematics to collect data, make predictions, analyse results, and present information graphically. They also acquire measuring techniques involving positive and negative numbers, and including decimal places.

### SMSC and Citizenship

Computing contributes to the teaching of SMCS and citizenship as children learn to work together in a collaborative manner. They develop a sense of global citizenship by using the Internet and email. Through the discussion of moral issues related to electronic communication, children develop a view about the use and misuse, and they also gain a knowledge and understanding of the interdependence of people around the world.

### Health and Safety and Safeguarding

The school is aware of the health and safety issues involved in children's use of computing. All electrical appliances in school are tested accordingly. It is advised that staff should not bring their own electrical equipment in to school but if this is necessary, then the equipment must be PAT tested before being used in school. This also applies to any equipment brought into school by, for example, people running workshops, activities, etc. and it is the responsibility of the member of staff organising the workshop, etc. to advise those people. All staff should visually check electrical equipment before they use it and take any damaged equipment out of use.

Damaged equipment should then be reported to the ICT technician, bursar or head teacher who will arrange for repair or disposal. (See E-safety and Anti-Bullying Policies)

### Monitoring and Reviewing

The monitoring of the standards of the children's work and of the quality of teaching in computing is the responsibility of the subject leader. The subject leader is also responsible for supporting colleagues in the teaching of computing, for keeping informed about current developments in the subject and for providing a strategic lead and direction for the subject in the school. The subject leader gives the head teacher an annual summary report in which evaluates the strengths and weaknesses in the subject and indicates areas for further improvement.

The subject leader has specially allocated time for carrying out the vital task of reviewing samples of the children's work and for visiting classes to observe the teaching. Feedback given to staff will follow the school's feedback policy ensuring that feedback is given in a dignified manner.

### Security

- The ICT and Computing technician will be responsible for regularly updating anti-virus software.

- Use of computing will be in line with the school's 'acceptable use policy'. All staff, volunteers and children must sign a copy of the schools AUP.
- Parents will be made aware of the 'acceptable use policy'.
- All pupils and parents will be aware of the school rules for responsible use of computing and the Internet and will understand the consequence of any misuse.
- The agreed rules for safe and responsible use of computing and the Internet will be displayed in all computing areas.

## Online Safety

Whittle-le-Woods takes the matter of keeping children and adults safe online extremely seriously. As a result, the school has published a separate policy covering our aims in detail. Within each year group E-safety is interwoven into the curriculum and is a holistic approach to online well-being. Teachers use this time to nurture wisdom to ensure children make the best online choices instilling an understanding of a person's online dignity is equal to their real life dignity.

As well as E-safety within the computing curriculum children also participate in the Kid Safe programme which covers online safety and how online can affect our mental wellbeing.

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